

Luther Library Board Mtg

Board Minutes 11/12/ 2020

The regular board meeting was called to order by President Lois Langenburg at 4:35 p.m.

Present were Lois, Diane, Jan, Donna and Kees. The Director, Amy was present. Meeting was conducted on Zoom.

There were no visitors.

Sect. minutes. Minutes were reviewed. Issue of Background check was asked. It was addressed in the Business section of the meeting. Donna motioned to pass minutes as amended. Jan second.

Tres. report. Computer protection plan called Deep Freeze was discussed as part of the budget. Budget approved.

Motion by Lois, second by Kees.

Librarians report. Doing passive programs that allow kids and adults to join while maintaining staying safe.

- Pumpkin coloring and decorating in October.
- Hidden ghost clues in the library that let people be eligible for prize in October.
- Turkey coloring for Thanksgiving in November.

Planning Dec. events as long as the library is open. Snowflakes, stockings and starlight candies.

After the presentation on the current AT&T plan we went to a cheaper plan and had call forwarding and conference calls deleted. The new system meets our needs and is cheaper/mo.

Erates. We will consult with Larry Lewis regarding ongoing fiber optics.

The millage distribution was discussed as Pathfinder will send out millage portions.

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Discussion on new law regarding open meetings act. No new changes needed currently.

Motion to approve report by Lois, second Kees.

Old Business. Reviewed library hours in context of ongoing Covid concerns. Hours will remain the same for next month. Staff are doing a good job of managing safety issues.

Ins. The front step issue was discussed. We are covered for front ramp issues. We have new signs asking kids to not use the front ramp for skateboarding.

New Business. Donna will call to clarify our gov't status as a 990 tax exempt with Baird Cotter, and Bishop. Cost of \$250.

Motion to pay \$250 by Lois, Second Donna

Diane Yes, Donna Yes, Lois Yes, Jan Yes, Kees Yes. Motion passed.

Library friends are disbanding. We want to thank them for their work and service to the library.

Amy raised the issue of smoke alarms and related issues. Fire pros gave us a quote. The fire pros quote was over \$1500. This was tabled pending next mtg. We will call the Fire chief to draw up a plan. We will buy retail. Kees will assess and install 10 year Lithium battery units. Donna will follow through with an electrician to fix Exit signs.

Covid and closing was discussed. The library is doing a great job staying safe. Amy will stay in touch with MMLL and other libraries during these times. We will remain open with all precautions in place. Numbers are down at the library so this will help. We will follow state regulations. Motion to review staying open and reviewing every month. Kees, second Jan.

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Motion made by Lois to go into Closed Session due to Personnel Evaluation Review. Seconded by Kees.

Amy returned to the board meeting and was informed of the decision. Donna will talk to schools about internet issues and our role to play. Possible grants to boost access for students.

Budget amendments were discussed and changes recommended to the board. Because of increase in sales, the budget need to be adjusted to reflect the increases. The following were made.

Line 7 Blue bags increased to \$4000

Line 13 Expenditures increased to \$4000

\$460/box at 20 packs/box

profit of \$43.75 /box

Motion to accept line item changes Lois, second Kees

Lois Yes, Kees Yes, Donna Yes, Diane Yes, Jan Yes.

Motion passed.

Line 6 Yellow bags increased to \$7000

Line 14 Expenditures increased to \$7000

\$831.25/box at 25 packs/box

profit \$43.25/box

Motion to accept changes. Diane, second Jan

Lois Yes, Kees Yes, Donna Yes, Diane Yes, Jan Yes.

Motion passed

Line 12 grants increased to \$4000

Line 19 expenditures increased to \$4000

Motion by Donna to amend budget lines, second by Lois.

Lois Yes, Kees, Yes, Donna Yes, Diane Yes, Jan Yes.

Motion passed.

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Next mtg will be Dec. 10, 2020 Zoom at 4:30 pm
Mtg. adjourned at 6:05 pm

Submitted by Kees Frankfort